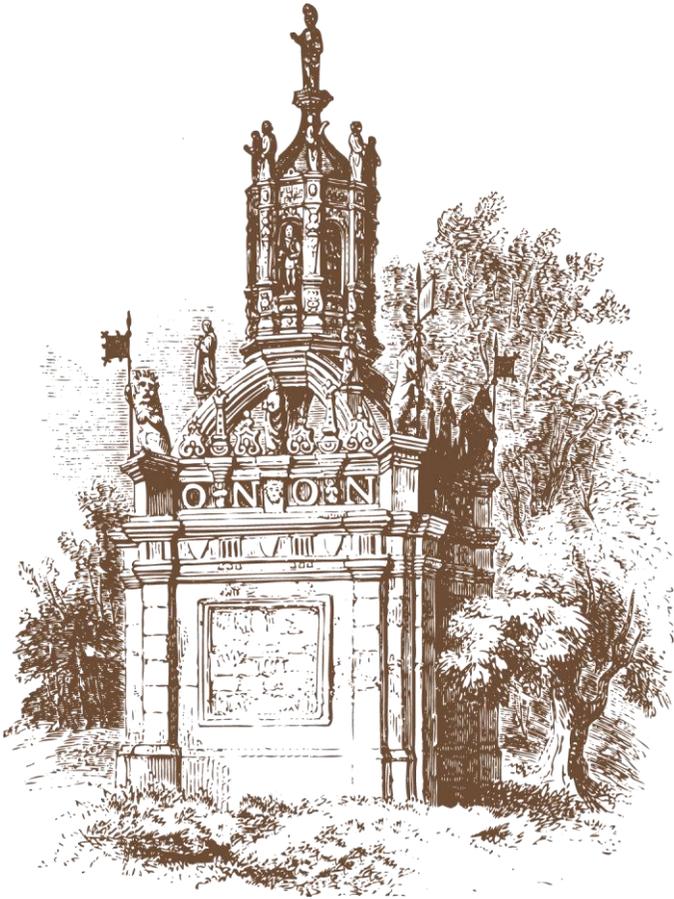


# CARFAX

TUTORIAL ESTABLISHMENT



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## INTRODUCTION

Carfax Tutorial Establishment specializes in providing highly individual programmes of tuition. No matter what the subject or level required – from Common Entrance through GCSEs and A levels to undergraduate study and beyond – Carfax offers comprehensive courses which are delivered one-to-one by experienced, qualified tutors. The Establishment is open all year round, including weekends, and offers courses on either a full or part time basis.

The Tutorial Establishment has pupils across the age spectrum. They may be working intensively towards public examinations, preparing for entry to schools or universities, or simply supplementing the tuition which they receive at their main place of study. Carfax provides pupils with the opportunity to achieve desired academic goals by using whatever time is available to them in a highly effective, closely targeted manner.

The Tutorial Establishment derives its name from Carfax, a place name designating the very centre of Oxford. At these ancient crossroads the Carfax Conduit once stood, supplying the city with drinking water from nearby hills. The Tutorial Establishment was originally located within a stone's throw of Carfax and adopted the image of the Conduit as its emblem. The name and the association were retained after the Tutorial Establishment moved into other, larger premises in the centre of Oxford.

This location in the middle of an important historic city and among the famous colleges and institutions of this ancient seat of learning presents Carfax's pupils not only with added inspiration for their academic pursuits, but also with a range of excellent facilities for non-academic pursuits, all within a stone's throw of the Tutorial Establishment. There is no shortage of opportunities to engage in the diverse sporting, artistic and social life of Oxford's significant student population.

Carfax's staff are always ready to give personal advice and support, and to help with practical matters such as accommodation, medical provision, introduction to sports clubs and student societies, and anything else that may enhance the pupil's experience of being in Oxford. Academic achievement, however, remains the chief focus of all pupils at the Tutorial Establishment.

## INDIVIDUAL TUTORING

Individual tutoring has a number of advantages. First, it allows each pupil to progress through a course at the pace and in the fashion that suit them best. The delivery of each course depends only on the abilities and character of the individual pupil and tutor. If their abilities allow, pupils can move faster through a programme without the need to wait for the rest of the class, and, with the undivided attention of their tutor, can explore each subject in as much depth as their interest dictates. Pupils who are having difficulty with any part of their course will find that their tutor is able to give them as much support and time as is necessary to help them get to grips with it.

Secondly, individual tutoring allows for infinite flexibility in terms of the intensity and duration of courses. Each course at Carfax is designed specially for each pupil. The term dates and duration of vacations are also set individually. While most pupils follow the normal pattern of the academic year, some follow less usual patterns of study, whether because of family travel plans, or, for example, their involvement in sports or performing arts. It is fairly common for pupils to begin their studies at Carfax in the middle of an academic year, perhaps because of a move from abroad or because of an unexpected departure from a school in the UK. Some pupils come to Carfax after leaving school in order to re-take examinations and strengthen their position when applying to universities.

Thirdly, individual tutoring allows pupils who are already at schools or universities to supplement their studies in a specifically targeted way. It has become an increasingly popular method of preparing intensively for examinations during holidays, and of additional instruction outside normal school hours and on weekends. Carfax is open seven days a week all year round and is thus well placed to help its pupils go the extra mile in pursuit of their academic goals.

## PROGRAMMES & SUBJECTS

Carfax Tutorial Establishment has been inspected and accredited by the British Accreditation Council (BAC) for Independent Further and Higher Education. The Establishment offers courses preparing pupils for major English, American and international qualifications. All subjects required for 11+, Common Entrance, GCSEs, A levels, International Baccalaureate, and Pre-Us, are taught in accordance with the syllabuses and specifications of the relevant examining bodies. These courses of study can be taught full time or as supplementary programmes outside of school time.

Candidates for British school and university entrance receive specialized tuition and advice preparing them for various entrance tests: from verbal, non-verbal, and numerical reasoning tests to the Thinking Skills Assessment (TSA) and other aptitude tests such as BMAT, LNAT, and HAT. Dedicated interview preparation is also provided.

American programmes taught include the Advanced Placement Program (AP), Scholastic Aptitude Tests (SAT), Graduate Management Aptitude Test (GMAT), and Graduate Record Examination (GRE).

Pupils whose first language is not English receive help with preparation for various language tests including IELTS, Cambridge Certificates, TOEFL, and PTE.

Any other type of programme can be organized on demand. Carfax regularly provides tuition at undergraduate and postgraduate level for university students requiring additional help. In the past Carfax has also arranged tuition in German, French, Russian, and Dutch school subjects with tutors possessing first-hand experience of these educational systems.

## TUTORS

Carfax's tutors are all specialists in their field, well qualified and with significant experience of teaching their subject at the relevant level. Of equal importance to their expertise is the enthusiasm that tutors bring to their lessons and the motivation that they impart to their pupils. Carfax is careful to ensure that pupils are matched to tutors with the right skill set and personality to stimulate and guide them appropriately. For example, a number of Carfax's tutors teach, or have taught, for Oxford University and can provide inspiration and insight to older pupils with high academic ambitions; some tutors specialize in preparation for specific national examinations; and others work especially well with younger children.

## ACCOMMODATION AND WELFARE

Most pupils stay with Oxford landladies, who provide half board accommodation in pleasant and safe parts of the city within a short distance of Carfax, while some older pupils take self-catering rooms and flats. In either case Carfax can offer advice and help in making suitable arrangements.

Pupils spending an extended period of time in Oxford are registered with local GPs and, where necessary or when requested, appointments are organized with eminent private practices in Oxford and Harley Street.

## PASTORAL CARE

Every pupil has weekly timetabled meetings with a designated member of staff, who acts as their Personal Tutor. These meetings are used to set goals for the pupil and to discuss the progress being made towards them. They also offer an opportunity for pupils to raise concerns relating to anything of importance to them, as well as providing the Personal Tutor with an occasion to take note of and address any issues that may be affecting the studies or overall wellbeing of the pupil.

In addition to these regular meetings, pupils can request to see their Personal Tutor at any time and, where necessary or desired, to talk with their Personal Tutor in complete confidence.

## EXTRA-CURRICULAR

Oxford is home to many sports clubs and student societies. While studying at Carfax, pupils can join many of them, whether they are university or city clubs. Gym membership and fitness instruction can be arranged on preferential terms.

Music, art, and drama interests can be easily pursued in Oxford, whether as a formal course of study or an extra-curricular practice. Driving, riding, sailing, and flying lessons can also all be taken within a short distance of central Oxford.

While academic tuition will usually take priority, care is taken to incorporate other edifying activities into pupils' timetables in an appropriately balanced way.