

Choosing a School 2011

resource pack from **isbi schools**

isbi schools sends its **Choosing a School** resource packs on behalf of schools once a year in April. The 2011 pack will be sent to 300 locations in the United Kingdom and worldwide including:

- **Relocation companies** across the United Kingdom
- **HM armed forces** including
 - + Army Education Centres
 - + HIVEs of all three services
 - + RAF stations
 - + Royal Navy and Royal Marines bases
 - + Joint HQs and defence liaison teams overseas

Contents

- **Prospectuses, leaflets and DVDs** the main content of the pack, supplied by schools for parents to use
- **Advice** to parents on selecting and choosing a school for their children
- **A checklist** of questions for parents to ask when visiting a school
- **Website details** of useful educational organisations

Type, shape and size

We have been able to include most shapes and sizes of publicity material on behalf of schools. The pack is larger than A4 and can accommodate most sizes of prospectus. If your material is larger than A4 please contact us. Past items have included...

- Prospectuses, leaflets, posters, newsletters, school magazines, postcards and Open Day invitations
- DVDs, CD-Roms and mini-dvds on cards, in prospectuses, in card or plastic wallets, or in 'action packs'
- A2 and A3 posters folded down to A4
- A4, A5, A6, DL, oblong, and square prospectuses (not yet a round one, but it would certainly stand out!)

Please note that the closing date for orders to be received is the end of March. The order form is below. If you have any questions please contact Richard Essberger on richard@isbi.com or 01980 620575.

Comments

- 'Always a useful resource to have available!' **Army Education and Resettlement Office, Episkopi, Cyprus**
- 'Pack is used by office, guests and is distributed to parents. It's very good and parents and staff find it a very useful research tool. The visit check list is very useful.' **Relocation One, London**
- 'Used in the office, brochures loaned as requested.' **Royal Marines Education, Chivenor, Somerset**
- 'Used in the office. Brilliant!' **Property Seen Relocation, Surrey**
- 'Used in the office and by parents; very useful resource.' **Army HIVE, Woolwich**
- 'Used to advise clients when relocating.' **Westcountry Relocations, Somerset**
- 'Used in office and loaned to parents. Excellent responses from those who utilise our HIVE Education Service.' **RAF HIVE, Cranwell**
- 'Loaned out to parents, or parents have a look in the office here. The pack is very resourceful and practical.' **Royal Artillery HIVE, Larkhill**
- 'Loaned to parents to take home. Very well presented.' **Royal Signals HIVE, Bramcote, Nottinghamshire**
- 'Used in the department and loaned to parents. First class pack... ours is always out on loan.' **Army Education Centre, Lisburn, Northern Ireland**

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Order form

School name:
Contact name:
Appointment:
Telephone:
Email:

Weight per item	Send 300 items (prospectuses, leaflets, DVDs, etc) to HM Armed Forces and Relocation agency locations across the UK and overseas	Please tick the weight you are ordering *Please see Note 1
NEW up to 10 gm	£299	
up to 20 gm	£355	
up to 40 gm	£399	
up to 80 gm	£455	
up to 100 gm	£599	
up to 300 gm	£755 limited availability, booked on a 'first come, first served' basis, please book early	
over 300 gm	Limited availability only, please telephone 01980 620575 for prices	
VAT – 20% (or give registered charity number)		
Order total	Orders received before 31 January can be discounted by 5%	

Notes and dates

1. Please send put a sample of the item in the post to us when you place your order
2. VAT is not payable if your school is a registered charity. If so, please enter its registered number
3. Please ensure that your order is placed by **1 April** at the latest
4. Please ensure that your items arrive by **8 April** at the very latest
5. Please send us 305 items rather than just 300, to allow for miscounting or loss/damage in transit
6. If you have any questions please contact Richard Essberger on 01980 620575 or richard@isbi.com